

July 20, 2026

Board of City Commissioners

City Hall – 225 4th St N

Fargo, ND 58102

RE: Award of Metro Transit Garage Boiler Replacement Project (RFP26183)

Dear Commissioners:

Background

The existing boilers at the Metro Transit Garage have reached the end of their useful life and require replacement to ensure reliable heating for the facility and to minimize the risk of service interruptions during the heating season.

The City issued Request for Proposals (RFP26183) seeking qualified contractors to furnish all labor, materials, equipment, and services necessary to replace the existing boiler system. The project includes removal of the existing boilers, installation of two new boilers, associated piping and venting modifications, controls integration, startup, commissioning, and operator training.

Proposal Evaluation

Two proposals were received:

Proposer	Proposal Amount Evaluation Score	
J-Tech Mechanical	\$157,500.00	87.00 / 100
Burnn Boiler & Mechanical	\$149,975.00	70.75 / 100

Burnn Boiler & Mechanical submitted a proposal amount of \$149,975.00; however, their proposal did not include the building automation controls required for the project. Based on the pricing provided by J-Tech Mechanical, adding the required controls to the Burnn

proposal results in a total cost that exceeds J-Tech's proposal. As a result, J-Tech Mechanical represents the lowest overall cost for a complete project meeting the RFP requirements. In addition, J-Tech received the highest overall evaluation score due to its comprehensive project approach, detailed work plan, controls integration, communication plan, commissioning process, and demonstrated experience with similar boiler replacement projects. Their proposal also includes integration with the existing Johnson Controls Metasys Building Automation System, factory-authorized startup, owner training, and complete closeout documentation.

Funding

Funding for this project is included in the approved Transit Capital Budget and will be paid using federally funded capital grant funds with the required local match.

Requested Action

Approve the award of the Metro Transit Garage Boiler Replacement Project (RFP26183) to J-Tech Mechanical for the total contract amount of \$157,500. Authorize staff to execute the necessary contract documents.

Sincerely,



Jordan Smith

Assistant Transit Director – Fleet and Facilities

City of Fargo