

Memorandum

To: Board of City Commissioners
From: Bekki Majerus, Director of Facilities Management
Date: July 20, 2026
Re: Bid Award and Contract for PD East Lot Fence Installation - Fargo Police Department Headquarters

The Fargo Police Department has been requesting to secure the Headquarters campus with a physical barrier and secured access gates for several years. This request is based on employee feedback (the very first comment from the 2025 Employee Engagement Survey), documented incidents (38 calls for service from July 2025 - June 2026), and the recommendation from the 2024 Master Facilities Plan.

In an effort to meet this request, Facilities Management has been working with the Police Department and Engineering to vacate the section of 24th Street North that runs between the facility and the parking lot. Once vacated, a security fence would be installed around the perimeter with secured gate access at the North and South ends of the vacated roadway. At this time, the discussions to vacate this road are ongoing with neighboring property owners.

Available funding has been identified from the 2024 Bond Issue that would allow us to complete this project. However, the deadline to utilize this funding is quickly approaching. Facilities Management is proposing that we install fence to secure the parking lot only at this time. Once 24th Street North has been vacated, approximately 60-70% of the materials along the west edge of the parking lot could be repurposed/moved to secure the campus along the North and South perimeters.

Facilities Management received a proposal from Dakota Fence for \$173,992. Dakota Fence has a state contract which will be utilized in the procurement process. The project funding will come from the 2024 Bond Issue.

Facilities Management is requesting the City Commission's approval to award to Dakota Fence. The contract is included in your packet.

Recommended Action:

Move to approve the bid award and contract for the installation of a fence around the parking lot located directly east of the Fargo Police Headquarters facility.