FINANCE OFFICE
225 4th Street North
Fargo, ND 58102
Phone: (701) 241-1333
www.FargoND.gov

TO: Board of Commissioners

FROM: Susan Thompson, Director of Finance

RE: FAHR Staff meeting – Items for Commission Review/Approval

DATE: July 1, 2026

FAHR did not meet on June 29th; however, we are providing the following for your consideration.

Receive & File: General Fund – Sales Tax update

Action Needed: Police Department – Accept donation and related Budget Adjustment

Public Health – Grant amendment for G25.354A

Public Works – Extend Highway Salt Contract (RFP25165)

City of Fargo

Comparative Sales Tax Analysis of All Sales Tax Revenue - ACCRUAL BASIS

Data as of 7/1/2026

							2% Sales Tax		
Payment Date	Collection Month	County Amount	County Collections	County Growth %	PSST Amount	Infra & FC Amount	Infra & FC Collections Total Amount	City Total Amount	City Growth %
			7,279,487.96	**12.23%**			**20,900,777.48**	**23,513,374.65**	**5.29%**
	Dec-26	-			-	-			
	Nov-26	-			-	-			
	Oct-26	-			-	-			
	Sep-26	-			-	-			
	Aug-26	-			-	-			
	Jul-26	-			-	-			
	Jun-26	-			-	-			
	May-26	-			-	-			
6/22/2026	Apr-26	1,624,663.49			568,289.22	4,546,313.81			
5/21/2026	Mar-26	2,106,649.76			753,481.55	6,027,852.45			
4/22/2026	Feb-26	1,991,327.23			736,819.60	5,894,556.81			
3/21/2026	Jan-26	1,556,847.48			554,006.80	4,432,054.41			
			23,236,103.87	**-0.29%**			**68,274,579.41**	**74,935,830.45**	**-2.22%**
2/23/2026	Dec-25	2,153,670.99			814,634.22	6,517,073.77			
1/23/2026	Nov-25	2,416,687.95			869,473.49	6,955,787.93			
12/19/2025	Oct-25	1,397,583.64			528,563.25	4,228,506.01			
11/24/2025	Sep-25	2,379,895.75			836,408.75	6,691,270.01			
10/21/2025	Aug-25	2,281,923.54			835,497.50	6,683,979.99			
9/22/2025	Jul-25	1,796,292.91			622,825.54	4,982,604.32			
8/21/2025	Jun-25	2,270,466.69			803,789.60	6,430,316.85			
7/22/2025	May-25	2,053,576.19			749,363.21	5,994,905.70			
6/20/2025	Apr-25	1,616,213.54			600,695.48	4,805,564.00			
5/21/2025	Mar-25	1,698,986.33				5,424,656.49			
4/23/2025	Feb-25	1,477,568.31				4,523,059.23			
3/21/2025	Jan-25	1,693,238.03				5,036,855.11			
2/21/2025	Dec-24	2,207,030.88	**23,304,345.12**	**0.86%**		6,626,714.99	**69,824,744.71**		**0.83%**
1/21/2025	Nov-24	2,281,112.22				6,540,733.39			
12/20/2024	Oct-24	1,764,529.62				5,342,358.63			
11/22/2024	Sept-24	2,257,740.11				6,622,406.84			
10/21/2024	Aug-24	2,088,361.27				6,284,633.45			
9/21/2024	July-24	1,746,626.42				5,168,111.30			
8/21/2024	June-24	2,659,707.17				7,859,913.01			
7/22/2024	May-24	1,348,902.41				4,252,926.43			
6/24/2024	Apr-24	1,759,660.73				5,404,517.72			
5/21/2024	Mar-24	2,276,388.27				6,980,911.25			
4/22/2024	Feb-24	1,023,591.77				3,163,097.74			
3/21/2024	Jan-24	1,890,694.25				5,578,419.96			
2023 Collections			**23,106,462.71**	**8.18%**			**69,250,461.96**		**4.02%**
2022 Collections			**21,358,922.89**	**-2.56%**			**66,571,120.26**		**4.28%**
2021 Collections			**21,920,710.74**	**31.11%**			**63,840,810.53**		**29.90%**
2020 Collections			**16,719,327.13**	**0.30%**			**49,146,842.57**		**-5.00%**
2019 Collections			**16,670,136.34**	**6.04%**			**51,732,824.69**		**7.36%**
2018 Collections			**15,720,221.20**				**48,185,965.90**		
2017 Collections			**2,796,024.89**						
Totals Since 2019			**$ 172,111,743**				**$ 516,770,184**		

FARGO POLICE DEPARTMENT

A SAFE AND UNIFIED COMMUNITY BUILT ON TRUST, ACCOUNTABILITY AND INCLUSION

OFFICE OF THE CHIEF

MEMORANDUM

To: FAHR Committee and City Commissioners

From: Lt. Nick Kjonaas

Date: June 24, 2026

RE: Fargo Police Foundation Donation and Partnership for the 2026 Fargo Police Community Picnic

Dear City Commissioners,

The Fargo Police Department respectfully requests approval to accept a donation and partnership with the Fargo Police Foundation in support of the 2026 Fargo Police Community Picnic, scheduled for Wednesday, August 12 at Broadway Square in Downtown Fargo.

Purpose of the Donation:
The Fargo Police Community Picnic is one of the department's most significant annual community engagement events, drawing an estimated 1,500–2,000 attendees each year. The event fosters positive connections between officers and residents while supporting transparency, engagement, and relationship-building.

The Fargo Police Foundation has offered their partnership and financial support to help cover event operational needs and the development of durable, co-branded community outreach materials used not only at the picnic but throughout the year.

Donation Allocation:

- Fargo Police Foundation Donation: $11,000
  - $4,000 – Core Event Operations
  - $7,000 – Premium Co-Branded Promotional Item Package

Impact of Partnership/Donation:
This partnership will:

- Strengthen positive community engagement at the event and throughout the year
- Support long-term outreach through reusable promotional materials
- Highlight the positive investments made by the Foundation in community-focused initiatives

Recommended Motion:
We respectfully request a motion to accept the Fargo Police Foundation's donation and partnership in support of the 2026 Fargo Police Community Picnic. This contribution will meaningfully enhance the department's ability to connect with the public through this important annual event.

- Accept the $11,000 donation into revenue account = **101-000-365-85-00**
- Utilize identified expense account line = **101-5045-411.34-20**
- **PD95 =** project code to track all expenses related to the Fargo Police Community Picnic

Thank you for your consideration.

BUDGET ADJUSTMENT REQUEST

This form must be completed for all budget adjustments. Please include this form with any requests submitted to FAHR and Commission. If the requested adjustment is a reallocation of budgeted funds within the same department, the request form can be sent directly to Finance. Please email to: Finance@fargond.gov.

Finance should review this adjustment request form for validity before it is presented to ensure accuracy. Any budget adjustments that increase expenditures ***MUST*** *be approved by City Commission to be entered.*

DEPARTMENT: **Police Department**

REQUESTED BY: **Lt. Nick Kjonaas** **PROJECT NUMBER :** ***PD95***

DATE PREPARED: **6/24/2026**

DESCRIPTION OF REQUEST: Fargo Police Foundation Donation and Partnership for the 2026 Fargo Police Community Picnic

NOTE: if relevant, please identify the appropriate fiscal year in the description

REVENUE ACCOUNT NUMBER:	*CURRENT BUDGET*	*REQUESTED ADJUSTMENT*		*NEW BUDGET*
101-000-365-85-00		$ 11,000	=	$ 11,000
			=	$ -
	+		=	$ -
	+		=	$ -
	TOTAL REVENUE ADJUSTMENTS:	$ 11,000		

EXPENSE ACCOUNT NUMBER:	*CURRENT BUDGET*	*REQUESTED ADJUSTMENT*		*NEW BUDGET*
101-5045-411.34-20		$ 11,000	=	$ 11,000
			=	$ -
	+		=	$ -
	+		=	$ -
	+		=	$ -
	+		=	$ -
	+		=	$ -
	TOTAL EXPENSE ADJUSTMENTS:	$ 11,000		

PLEASE NOTE: Budget Adjustments that increase expenditures MUST be approved by Finance & Commission.

MONTHLY ALLOCATION (if not evenly over the remaining months of the year)

Jan	Feb	Mar	Apr	May	June
Jul	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**

FINANCE DEPT USE ONLY:

FAHR REVIEWED ON: ____________________

COMMISSION APPROVED ON: ____________________

ENTERED BY FINANCE: ***Date:*** ____________________

By: ____________________

BA# ____________________

FARGO CASS PUBLIC HEALTH
ADMINISTRATION
1240 25th Street South
Fargo, ND 58103-2367
Phone 701.241.1360
FargoCassPublicHealth.com

M E M O R A N D U M

TO: BOARD OF CITY COMMISSIONERS

FROM: JENN FAUL JF
DIRECTOR OF PUBLIC HEALTH

DATE: JUNE 29, 2026

RE: GRANT AGREEMENT AMENDMENT FOR WOMEN, INFANT AND CHILDREN (WIC).
NO: G25.354A CFDA: 10.557
FUNDS: $159,000
EXPIRES: 09/30/2026

The attached grant award amendment from North Dakota Department of Health and Human Services for Women, Infant and Children (WIC) provides an additional $159,000 for the program to continue being provided at Fargo Cass Public Health.

REVENUE

101-0000-331-12-29 $171,000

If you have any questions, please contact me at 241.1380.

Suggested Motion:
Move to approve this notice of grant award from ND Department of Health and Human Services.

JF/lls
Attachment

NOTICE OF GRANT AWARD

NORTH DAKOTA DEPARTMENT OF HEALTH AND HUMAN SERVICES
SFN 53771 (05-2025)

Grant Number G25.354A	CFDA Name Special Supplemental Nutrition Program for Women, Infants, and Children		CFDA Number 10.557
FAIN Number 263ND707W1003	Grant Type (Check One) ☒ Program ☐ R&D	Grant Start Date 10/1/2025	Grant End Date 9/30/2026
Federal Award Date 10/01/2025	Federal Awarding Agency United States Department of Agriculture (USDA)		

This award is not effective and expenditures related to this award should not be incurred until all parties have signed this document.

Title of Project/Program Women, Infant and Children (WIC)	North Dakota Department of Health and Human Services (NDDHHS) Project Code: 4551 S317-OC-00 31
Grantee Name Fargo Cass Public Health	Project Director Amanda Varriano
Address 1240 25th St. S	Address 600 East Boulevard, Dept. 325
City/State/ZIP Code Fargo, ND 58103	City/State/ZIP Code Bismarck, ND 58505-0250
Contact Name Kim Vance	Contact Name Amanda Varriano
Telephone Number 701-277-1455	Telephone Number 701-328-2496
Email Address KVance@FargoND.com	Email Address alvarriano@nd.gov

	NDDHHS Cost Share	Grantee Cost Share	Total Costs
Amount Awarded	$159,000	$0	$159,000
Previous Funds Awarded	$615,000	$0	$615,000
Total Funds Awarded	$774,000	$0	$774,000
Indirect Rate (Check One)	☒ Subrecipient waived indirect costs	☐ De minimis rate of ____% (limited to 15%)	☐ Negotiated/Approved rate of ____%

Scope of Service
This amendment provides additional funding of $159,000 for routine desktop computer replacements and for the continued support of the scope of service requirements for ongoing operations of WIC services of the original agreement.

Reporting Requirements
All reporting requirements of the original agreement remain the same.

Special Conditions
None.

This Notice of Grant Award is subject to the terms and conditions incorporated either directly or by reference in the following: (1) Requirements Addendum and Grantee Assurances for Notice of Grant Awards issued by the NDDHHS as signed by Grantee for the period of July 1, 2025 to June 30, 2027 **[**Finance Use Only: ☒ Requirements Received; ☐ Questionnaire received**]** and (2) applicable State and Federal regulations.

Evidence of Grantee's Acceptance		Evidence of NDDHHS Acceptance	
Date 06/25/2026	Signature Jenn Faul	Date	Signature
Typed Name/Title of Authorized Representative Jenn Faul, Director of Public Health		Typed Name/Title of Authorized Representative Deanna Askew, Unit Director Family Health & Wellness	
Date	Signature	Date	Signature
Typed Name/Title of Authorized Representative Timothy J. Mahoney, Mayor, City of Fargo		Typed Name/Title of Authorized Representative Donna Aukland, Chief Financial Officer	

ATTEST: ______________________________Angie Bear, Deputy City Auditor

If attachments are referenced, they must be returned with the signed award.
If you did not receive attachments as indicated, contact the Program Director identified above.

BUDGET ADJUSTMENT REQUEST

This form must be completed for all budget adjustments. Please include this form with any requests submitted to FAHR and Commission. If the requested adjustment is a reallocation of budgeted funds within the same department, the request form can be sent directly to Finance. Please email to: Finance@fargond.gov.

Finance should review this adjustment request form for validity before it is presented to ensure accuracy. Any budget adjustments that increase expenditures ***MUST*** *be approved by City Commission to be entered.*

DEPARTMENT: **Fargo Cass Public Health**

REQUESTED BY: **Jenn Faul** **PROJECT NUMBER :** ***HE27***

DATE PREPARED: **6/24/2026** CFDA 10.557

DESCRIPTION OF REQUEST: This is an amendment to the current Notice of Grant Award G25.354A in the amount of $159,000 ending 9/30/26. The award is for ongoing operations and the purchase of computer replacements, printers, and supplies. Budget for 2026 was $603,000. The remaining funds will cover existing payroll expense.

REVENUE ACCOUNT NUMBER:	*CURRENT BUDGET*		*REQUESTED ADJUSTMENT*		*NEW BUDGET*
101-0000-331-12-29	$ 603,000		$ 171,000		$ 774,000
		+		=	$ -
	TOTAL REVENUE ADJUSTMENTS:		$ 171,000		

EXPENSE ACCOUNT NUMBER:	*CURRENT BUDGET*		*REQUESTED ADJUSTMENT*		*NEW BUDGET*
101-6090-451-33-29 Interpreters	$8,000		$7,000	=	$ 15,000
101-6090-451-34-15 Computer Services	$ 300		$ 1,054	=	$ 1,354
101-6090-451-61-10 Office Supplies	$ 1,500		$ 10,000	=	$ 11,500
101-6090-451-61-20 Medical Supplies	$ 8,000	+	$ 5,000	=	$ 13,000
		+		=	$ -
	TOTAL EXPENSE ADJUSTMENTS:		$ 23,054		

PLEASE NOTE: Budget Adjustments that increase expenditures MUST be approved by Finance & Commission.

MONTHLY ALLOCATION (if not evenly over the remaining months of the year)

Jan	Feb	Mar	Apr	May	June

Jul	Aug	Sep	Oct	Nov	Dec

FINANCE DEPT USE ONLY:

FAHR REVIEWED ON: ____________________

COMMISSION APPROVED ON: ____________________

ENTERED BY FINANCE: *Date:* ____________________

By: ____________________

BA# ____________________

THE CITY OF Fargo FAR MORE
PUBLIC WORKS

FLEET MANAGEMENT, FORESTRY
STREETS & SEWERS
WATERMAINS & HYDRANTS
402 23rd Street North
Fargo, ND 58102
Phone: 701.241.1453 | Fax: 701.241.8100
FargoND.gov

MEMORANDUM

TO: CITY COMMISSION

FROM: BEN DOW

DATE: June 24, 2026

RE: AUTHORIZATION TO EXTEND THE 2025/2026 HIGHWAY DEICING SALT CONTRACT WITH COMPASS MINERALS (RFP25165)

As part of the 2025/2026 Highway Deicing Salt Request for Proposal (RFP), language was included that allowed the contract to be extended for an additional two years.

Compass Minerals recently contacted Public Works staff to inquire whether the City wished to proceed with a contract extension for the 2026/2027 snow season. The per-ton cost under the 2025/2026 winter contract was $122.44 delivered. Through negotiations with Compass Minerals, a proposed rate of $126.07 per ton has been reached for the 2026/2027 season. This represents a 3% increase, or a total additional cost of $14,520.00 for the 4,000 tons of salt ordered annually. The proposed increase aligns with the pricing included in the RFP issued in May 2025.

Given the minimal price increase and consistency with prior pricing expectations, I recommend approving the contract extension for the 2026/2027 winter season.

RECOMMENDED MOTION:
Authorize the extension of the 2025/2026 Highway Deicing Salt contract with Compass Minerals America Inc. for the 2026/2027 snow season at a price of $126.07 per ton (RFP25165).

Sold-To ("Buyer"):

CITY OF FARGO
CITY HALL 402 23RD ST N
FARGO, ND 58102

Date: Jun 25, 2026
Document: 1006398
Tel:
Fax:
Email:
Customer#: CH702863
Preferred: Email
Delivery Lead Time: 5 day(s)

Compass Minerals America Inc. ("Seller")/ Quotation for bulk de-icing salt(the "Product")

Line #	Quantity (TN)	Delivery Location	Price Per TN(USD)	Depot Info
20	4,000 (Seasonal) 1,000 (Max Supply)	Fargo, ND City of Fargo 4000 36th Avenue S. FARGO, ND 58104 Destination #: CSH971772	$126.07 (Seasonal) $126.07 (Max Supply) **Delivered**	**Depot:** 20625-DULUTH - HALLETT **Product:** HWY DEICING ROCK SALT GM **Mode of Transport:** DMP **Distance:** 252.2 Miles

Buyer commits to purchasing 100% of the total Quantity listed above and to commence receiving deliveries of the Product no later than December 31. Seller may decline any orders for any reason impacting its ability to ship the Product, including (but not limited to) the availability of the Product, conditions at the terminal or production facilities, or weather conditions. The Buyer will be invoiced for any tons not taken up to the 100% (unless Seller has declined to deliver those tons).

Price(s) effective through Jul 31, 2027

Supply of Product hereunder is subject to the terms and conditions set forth in this Quotation and the included Terms and Conditions of Sale. In the event of any direct conflict between the terms and conditions in this Quotation and the included Terms and Conditions of Sale, the terms and conditions of this Quotation with control.

Terms are NET 30 days from shipment with approved credit.

* This Quotation is open for acceptance for 30 days following date of issue, and supersedes any and all previous proposals and contracts. This Quotation must be signed indicating acceptance to be valid.
* Delivered price(s) via dump and based on full truck load quantities.
* Minimum 24 hours' notice required for pick up orders. Requested DELIVERY dates and times cannot be guaranteed during peak periods or adverse weather conditions.
* Seller does not commit to a specific delivery lead time. Any lead time or amount specified above is an estimated target only.
* Product availability is at Seller's discretion and may take into account the delivery dates, pick-up dates and quantities of past purchases.
* Product is for bulk end use only and is not intended for blending or packaging without prior consent.
* Applicable taxes extra
* Compass Minerals America Inc. has no obligation to store the Product after 31 Mar , but if it chooses to make storage available it will be for a fee of $5 per month per ton.
* To the extent permitted by applicable law, Seller may charge a fee of up to 3% for payments by credit card.

Special Terms :

Thank you for the opportunity to quote on your bulk de-icing salt needs.

Jason Fritz

Jason Fritz
Highway Sales Manager
Compass Minerals America Inc.

Accepted By:

Signature :

Title :

Name :

Date :

Please sign and return by e-mail to highwaygroup@compassminerals.com
Or by MailOrder placement and inquiries Monday through Friday - 7:30 am to 5:00 pm