

Memorandum

To: Board of City Commissioners
From: Bekki Majerus, Director of Facilities Management
Date: July 6th, 2026
Re: Bid Award and Contract for Boiler Replacement – Fargo Cass Public Health (RFP26194)

Dear Commissioners:

An RFP was posted on June 2nd, 2026, to replace two boilers that are failing at Fargo Cass Public Health. A mandatory site visit was required before bidding on this project. Two contractors attended the mandatory site visit. Bids were opened at 11:00am on June 25th, 2026. One bid was received from a contractor who attended the site visit.

The bid was from J-Tech Mechanical for \$329,500.00. This was within the cost that had been estimated originally for this project. The project has been anticipated and funding set aside via proceeds from the 2024G Bond Issue.

Facilities Management is requesting the City Commission's approval to award the project to J-Tech Mechanical.

Attachments: Award Recommendation, Scoring Summary, Contract

Recommended Action:

Move to approve the bid award and contract to J-tech Mechanical for replacing the boilers at Fargo Cass Public Health.