

REPORT OF ACTION

UTILITY COMMITTEE

Project No. WA2507

Type: Change Order – Lead Service Line Replacement

Location: Lead Service Line Replacement in Downtown Fargo

Date of Hearing: 7/15/2026

<u>Routing</u>	<u>Date</u>
City Commission	8/3/2026
Project File	

Troy Hall, Water Utility Director, presented the attached proposed Change Order No. 1 with Johnson and Schock Excavating, LLC (J&S) in the amount of \$80,000 under Project WA2507. This change is for private-side Lead Service Line Replacement (LSLR) at two (2) businesses on Northern Pacific (NP) Avenue and one 4-plex housing unit at 308 7th St. N. The Water Utility is coordinating with the Engineering Department for private-side LSLR during Engineering projects. NP Ave is currently under construction to replace the street and creates an opportunity for LSLR. The costs for this change order with J&S are 66.5% grant eligible under the overall LSLR project in Fargo. To align with NP Ave construction timing, a Work Change Directive (WCD) was issued to J&S.

MOTION:

On a motion by Ben Dow, seconded by Tom Knakmuhs, the Utility Committee voted to approve Change Order No. 1 with Johnson and Schock Excavating, LLC in amount of \$80,000 and 14-day time extension.

<u>COMMITTEE:</u>	<u>Present</u>	<u>Yes</u>	<u>No</u>	<u>Unanimous</u>
				<u>X</u>
				<u>Proxy</u>

Chad Peterson, City Commissioner	
Brenda Derrig, Assistant City Administrator	<u>X</u>
Susan Thompson, Finance Director	
Brian Ward, Water Plant Supt.	
Mark Miller, Wastewater Plant Supt.	<u>X</u>
Bruce Grubb, Temp. Asst. City Administrator	<u>X</u>
James Hausauer, Water Recl. Utility Director	<u>X</u>
Troy Hall, Water Utility Director	<u>X</u>
Ben Dow, Public Works Operations Director	<u>X</u>
Tom Knakmuhs, City Engineer	<u>X</u>
Dan Portlock, Water Utility Engineer	
Scott Olson, Solid Waste Utility Director	<u>X</u>

ATTEST:


Troy B. Hall
Water Utility Director

C: Josh Boschee, Mayor
Commissioner Strand
Commissioner Gullickson
Commissioner Turnberg

**Water Treatment Plant**

435 14th Avenue South

Fargo, ND 58103

Office: 701.241.1469 | Fax: 701.241.8110

www.FargoND.gov**MEMORANDUM**

July 10, 2026

To: Utility Committee

From: Troy B. Hall, Water Utility Director *TBH*

Re: WA2507 Change Order No. 1 – Lead Service Line Replacement (LSLR)

Attached is proposed change order and work change directive with Johnson and Schock Excavating, LLC (Johnson & Schock) under Project WA2507 - Water Service Line Replacement. This is to replace three (3) Lead Service Lines that are all private side ownership: two (2) on Northern Pacific (NP) Avenue and one (1) for a multi-family 4-plex housing unit. We are coordinating with the Engineering Department to replace private side Lead Service Lines when opportunity allows during a street replacement projects. The NP Avenue project is under construction through the Engineering Department. Due to timing, we issued a Work Change Directive to Johnson & Schock for this work.

Per direction from our Drinking Water State Revolving Fund (DWSRF) contact, we requested quotes from contractors that have already been awarded projects within the overall Lead Service Line Replacement (LSLR) project for 2026 construction. By doing that, the contractors are already familiar with DWSRF requirements which allows 66.5% grant funding. Johnson & Schock was the only quote received. Water Utility staff is also requesting a 2-week time extension for Johnson & Schock for the WA2507 project. This is because Johnson & Schock is being temporarily pulled off the original scope of WA2507 to complete the replacement of the three (3) Lead Service Lines.

Plan of Financing

The costs for this change order are eligible for 66.5 percent grant from the DWSRF loan program. The LSLR project is in the budget and part of the Capital Improvement Plan (CIP) for water utility.

SUGGESTED MOTION:

Approve Change Order No. 1 with Johnson and Schock Excavating LLC in amount of \$80,000 and a 2-week time extension to replace three (3) Water Service Lines under Project WA2507.

Your consideration in this matter is greatly appreciated.

Work Change Directive No. 1

Date of Issuance: 6/11/2026 Effective Date: 6/11/2026
Owner: City of Fargo Owner's Contract No.: WA2507
Contractor: Johnson & Schock Excavating, LLC Contractor's Project No.:
Engineer: Houston Engineering, Inc. Engineer's Project No.: 6059-0211
Project: Water Service Replacement Project 2026- Contract Name: 2026-04
04

Contractor is directed to proceed promptly with the following change(s):

Description:

Removal and Replacement of Priority Lead Service Lines within the City of Fargo as described in the attached documents for the properties below. The Quoter shall coordinate with the Prime Contractor (Paras Contracting, Inc.) for Capital Improvement Project: Improvement District BR-26-F1.
209 NP Ave N, 219 NP Ave N, 308 7th St N.

Attachments: [List documents supporting change]

Quote Form Regarding Improvement District BR-26-F1.

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: [check one or both of the following]

☐ Non-agreement on pricing of proposed change.

☒ Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price \$ 80,000

increase [decrease].

Contract Time 14 days

increase [decrease].

Basis of estimated change in Contract Price:

☒ Lump Sum

☐ Unit Price

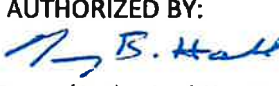
☐ Cost of the Work

☐ Other

RECOMMENDED:
By: 
Engineer (Authorized Signature)

Title: Civil Engineer

Date: 6/11/2026

AUTHORIZED BY:
By: 
Owner (Authorized Signature)

Title: Water Utility Director

Date: 6/11/2026

RECEIVED:
By: 
Contractor (Authorized Signature)

Title: Owner

Date: 6/12/2026

Approved by Funding Agency (if applicable)

By: Not Applicable

Date:

Title:

CHANGE ORDER NO.: [1]

Owner: City of Fargo, ND Owner's Project No.: WA2507
Engineer: Houston Engineering Engineer's Project No.: 6059-0211
Contractor: Johnson and Schock Excavating, LLC Contractor's Project No.:
Project: Water Service Replacement Project 2026-04
Contract Name: Water Service Replacement Project 2026-04 (4/27/2026)
Date Issued: 6/2/2026 Effective Date of Change Order: 6/2/2026

The Contract is modified as follows upon execution of this Change Order:

Description:

LSLR at 209 NP Ave N, 219 NP Ave N, and 308 7th St N. [Quote Form Regarding Improvement District BR-26-F1]

Attachments:

[Quote Form Regarding Improvement District BR-26-F1]

Change in Contract Price \$80,000		Change in Contract Times [None]	
Original Contract Price:		Original Contract Times:	
\$ 396,437.00		Substantial Completion:	7/10/2026
		Ready for final payment:	7/31/2026
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]:		[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
\$ N/A		Substantial Completion:	N/A
		Ready for final payment:	N/A
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 396,437.00		Substantial Completion:	7/10/2026
		Ready for final payment:	7/31/2026
[Increase] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 80,000.00		Substantial Completion:	N/A
		Ready for final payment:	N/A
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 476,437.00		Substantial Completion:	7/10/2026
		Ready for final payment:	7/31/2026

Recommended by Engineer (if required)	Accepted by Contractor
By: Daniel E. Korf 	
Title: Civil Engineer	
Date: 6/2/2026	
Authorized by Owner	Approved by Funding Agency (if applicable)
By:	
Title:	
Date:	

City of Fargo, North Dakota
Quote Form Regarding Improvement District BR-26-F1

Quote Due Date: **Friday, May 29, 2026**
Time: **11:30 a.m. (central time)**

Submit Quotes to: **Matt Christensen <ChristensenM@FargoND.gov>**
All quotes shall be submitted on the forms furnished by the City.

This Project is using SRF Loan Funds and there are additional terms and conditions required to comply with the contract specifications. Please confirm all requirements are met and documents are included in your quote. This Project will comply with SRF requirements. In the event of a discrepancy between this form and SRF contracting requirements, the SRF contracting requirements shall prevail.

The Quoter agrees to perform the below described work for the City, pursuant to the attached General and Special Requirements, SRF requirements, Special Instructions to Quoters (SIQs), City of Fargo Standard Specifications for Construction, and Site Documentation Form. The Quoter agrees to include this quote as a change order within an existing Lead Service Line Replacement contract with the City as the City so chooses, and abide by all requirements of that contract. The Contractor agrees to abide by all requirements, and produce all of the submittals for (as requested), the typical City LSLR contract package (as bid in packages 2026-01 through 2026-10) regardless of the Contractor's contract status in any one of those packages.

The Owner reserves the right to reject any and all quotes, to waive any informality in any quote, to hold all quotes for a period not to exceed 30 days from the date of opening quotes.

Work Description:

Removal and Replacement of Priority Lead Service Lines within the City of Fargo as described in the attached documents for the properties in the table below. The Quoter shall coordinate with the Prime Contractor (Paras Contracting, Inc.) for Capital Improvement Project: Improvement District BR-26-F1.

1. The Quoter shall inspect the sites to ensure they have sufficient information for a quote.
2. The service lines for these sites shall be directional bored, despite any provisions in the SIQs.
3. Replacements are expected on the private sides only. The public sides (between the curb stops and the watermain are expected to be non-lead).
4. The Quoter is aware that additional interior premise plumbing may be required for 219 Northern Pacific Avenue. The Quoter agrees to coordinate the new service line entry point into the building with the property owner. The Quoter agrees to inform the property owner that the property owner is responsible for premise plumbing beyond the meter. The Quoter agrees to coordinate with the property owner for their premise plumbing work if necessary, but premise plumbing work will not be included in this Project.
5. Work on NP Avenue shall not enter the sidewalk to maintain pedestrian access.
6. Regarding 209 and 219 NP Ave N, the new service lines will be stubbed into the street beyond the sidewalk with a minimum of three (3) feet exposed beyond the soil, or connected to a curb stop as required by the Prime Contractor. If stubbed, the new service lines shall be capped for the Prime Contractor to complete the public service side. The Prime Contractor will supply the curb stop and box.
7. The Quoter is aware that additional interior premise plumbing may be required for 308 7th Street North. The Quoter agrees to coordinate the new service line entry point into the building with the property owner. The Quoter agrees to inform the property owner that the property owner is responsible for premise plumbing beyond the meter. The Quoter agrees to coordinate with the property owner for their premise plumbing work if necessary, but premise plumbing work will not be included in this Project.
8. Crossing property lines must be avoided for installation.
9. The Quoter shall notify the City of Fargo at least 7 days prior to any service lines that require relocation for SHPO approval.
10. The Quoter assures that this quote is inclusive of all cost required to complete the work.

The undersigned will perform the work as described above for the price(s) submitted in the quote response for the following item(s):

Item No.	Item Description	Unit	Qty	Unit Price	Total
1	209 Northern Pacific Avenue North	LS	1	\$ 25,000	\$ 25,000
2	219 Northern Pacific Avenue North	LS	1	\$ 30,000	\$ 30,000
3	308 7 th Street North	LS	1	\$ 25,000	\$ 25,000
Total of All Items					\$ 80,000

Quote is inclusive of all permit fees and sales/use and excise taxes.

The undersigned acknowledges receipt of all addenda to the quote.

The quoter will start and fully complete the project within the requirements of Paras Contracting, Inc. [OR] within days.

CITY (or designee) _____

Quoter Signature _____

Johnson & Schock Excavating
Company Name _____

Address: *4080 98th Ave S* _____

Fargo, ND 58104 _____

NOTICE TO PROCEED DATE: _____

Attest (if necessary) _____

Telephone *701-866-8820* _____

Excise Tax No. (as applicable) _____

Federal Tax ID No. *82-3761916* _____

Sales Tax No. (as applicable) _____

Fuel Tax License No. _____
(contracts including highway or street work only)

Highway Contractor's License No. _____
(contracts including highway or street work only)

[General and Special Requirements Information Attached]

- No installation of new meters figured
- If there are any obstructions that we hit while boring, there will be extra charges at time and material rate.