

REPORT OF ACTION

PUBLIC WORKS PROJECTS EVALUATION COMMITTEE

Improvement District No. BN-25-C1

Type: Electric Service Extension

Location: Dakota Commerce Center North Addition

Date of Hearing: 7/27/2026

Routing

Date

City Commission

8/3/2026

PWPEC File

X

Project File

Jason Satterlund

The Committee reviewed a communication from Project Manager, Jason Satterlund, regarding a request for reimbursement to Cass County Electric Cooperative (CCEC) for extending electric service along 52nd Avenue North to facilitate the installation of the street lighting infrastructure for Improvement District No. BN-25-C1.

Engineering is seeking approval of the reimbursement to CCEC in the amount of \$16,376.31 for Improvement District No. BN-25-C1.

On a motion by Brenda Derrig, seconded by Ben Dow, the Committee voted to recommend approval the reimbursement to CCEC in the amount of \$16,376.31.

RECOMMENDED MOTION

Concur with the recommendations of PWPEC and approve the reimbursement to CCEC in the amount of \$16,376.31.

PROJECT FINANCING INFORMATION:

Recommended source of funding for project: _____

Special Assessments _____

Developer meets City policy for payment of delinquent specials
Agreement for payment of specials required of developer
Letter of Credit required (per policy approved 5-28-13)

Yes No

N/A

N/A

N/A

COMMITTEE

Present	Yes	No	Unanimous
			☒
☐	☐	☐	
☒	☒	☐	Mark Williams
☒	☒	☐	
☒	☒	☐	
☒	☒	☐	
☒	☒	☐	
☒	☒	☐	

Joshua Boschee, Mayor

Nicole Crutchfield, Director of Planning

Gary Lorenz, Fire Chief

Brenda Derrig, Assistant City Administrator

Ben Dow, Director of Operations

Tom Knakmuhs, City Engineer

Susan Thompson, Finance Director

ATTEST:

C: Kristi Olson


Tom Knakmuhs, P.E.
City Engineer

Memorandum

To: Members of PWPEC
From: Jason Satterlund, Project Manager
Date: July 20, 2026
Re: Improvement District No. BN-25-C1 – Reimbursement to Extend Electric Service for Street Lighting Infrastructure

Background:

Improvement District No. BN-25-C1 will provide City infrastructure for the development of new commercial properties within and surrounding Dakota Commerce Center North Addition.

Dakota Underground is the Prime Contractor on this project

This request is for reimbursement to Cass County Electric Cooperative for extending electric service along 52nd Avenue North to facilitate the installation of the street lighting infrastructure for Improvement District No. BN-25-C1, which encompasses 52nd Avenue North from Cass County 81 to 37th Street, a ¼ mile south of 52nd Ave North on both 37th Street, as well as lighting for the turn lane on Cass County 81 at 52nd Avenue North.

The additional cost will be special assessed to the benefitting properties.

Recommended Motion:

Approve the electric service extension reimbursement in the amount of **\$16,376.31** to Cass County Electric Cooperative for Improvement District No. BN-25-C1.

JTS/klb
Attachment



4100 32nd Avenue SW
Fargo ND 58104

Aid To Construction Estimate

DATE: 7/10/2026

Prepared By:

Ty Wadeson

Work # 701-356-4422
Cell # 701-238-4431
WO# 85412
Map Location 070-151-0020

TO:

City of Fargo
PO Box 2083
Fargo, ND 58107
Att: Jason Satterlund
Phone 701-730-8670
Email Jsatterlund@FargoND.gov

MEMBER/CONTRACTOR ITEMS TO BE COMPLETED PRIOR TO CONSTRUCTION

Signed Aid to Construction

JOB DESCRIPTION

This is an estimate for electrical service for streetlight feed point at 52 Ave N and East of 41 St N in Fargo. This estimate includes installing service wire in conduit to the new feed point location. The transformer to be install is a 25KVA 120/240V. This estimate is subject to change for any changes to the project after the date of the estimate. Cold weather charges may be accessed after Nov 1.

ITEMIZED ESTIMATE: TIME AND MATERIALS

	Qty	Cost	ATC Allowance	ATC Req'd
Transformer KVA Charge (\$20/kVA or \$25/kVA)		\$25		-
CT Cabinet Amp Charge (\$1/Amp)		\$1		-
Meter connect fee		\$400		-
Line extension charges beyond utility easement		\$30		-
Additional line extension material and overhead	1	16,376.31		16,376.31
Additional line extension labor and overhead				-
Temp power				-
Total Estimated Aid to Construction Cost				16,376.31

Terms and Conditions : This is a good-faith estimate, valid for 30 days, and pending the successful acquisition of all necessary easements and permits to complete the work. It's possible the scope of the job as outlined above could change slightly due to unforeseen weather, soil, or other issues that might arise, which would result in additional charges, not to exceed the maximum contingency allowance percentage of 10% of the total project cost. Lead times for materials may be up to 48 weeks or more, and materials will not be ordered until the estimate is accepted. Payment is due as follows: Final payment balance will be due within 30 days of receipt of invoice. All unpaid invoices will have 1.5% added for every month after 60 days.

By signing below, I hereby accept and agree to the terms and conditions of this estimate. I agree to pay the estimated aid to construction as detailed above, and authorize Cass County Electric to proceed with the work proposed.

ACCEPTED BY

DATE