



FINANCE OFFICE
225 4th Street North
Fargo, ND 58102
Phone: (701) 241-1333
www.FargoND.gov

TO: Board of Commissioners

FROM: Susan Thompson, Director of Finance

RE: FAHR Staff meeting – Items for Commission Review/Approval

DATE: 5/18/2025

Receive & File: General Fund – Budget to Actuals 4/30/2026
Sales Tax Update – Accrual Basis

Action Needed: Various Financial Approvals
FAHR endorsed the respective departments' requests for City Commissions approval. Reports of Action, along with supporting schedules, are included.

Award & Budget Adjustments

Public Health – Tyler Tech Contract amendment
Public Health – Award Health Inspection & Licensing
Software to GovTech
Public Health – Northern Cass Public School nursing
Contract
Fargodome – Budget adjustment sidewalk repair
Fire – Budget adjustment and interfund loan for land
purchase via the Public Safety Sales Tax

City of Fargo, North Dakota
General Fund - Budget to Actual
 Unaudited Monthly Financial Statements - April 30, 2026
 Amounts shown in thousands

		YTD		YTD		YTD
		Budget		Actual		Variance
REVENUES:						
1	Taxes	\$ 43,831	\$	40,899	\$	(2,932)
2	Licenses & Permits	2,224		1,553		(670)
3	Intergovernmental Revenue	4,451		4,576		124
4	Charges for Services	2,548		2,940		392
5	Fines & Traffic Tickets	613		499		(114)
6	Interest	2,167		2,717		550
7	Miscellaneous Revenue	288		577		288
8	Transfers In	6,688		6,674		(14)
Total Revenues		\$ 62,810	\$	60,435	\$	(2,376)
EXPENDITURES:						
9	General Government	\$ 9,807	\$	9,088	\$	719
10	Public Safety	17,630		16,429		1,201
11	Public Works	4,754		4,315		438
12	Health & Welfare	4,579		4,135		445
13	Culture & Recreation	1,738		1,606		132
14	Economic Development	18		22		(4)
15	General Support	369		486		(117)
17	Operating Transfers	3,293		1,541		1,753
18	Contingency (Salary Savings)	(463)		(2)		(461)
Total Expenditures		\$ 41,725	\$	37,620	\$	4,105
Revenue Over (Under) Expenditures		\$ 21,085	\$	22,815	\$	1,730

- 1** Timing/Allocation with Property Tax Receipts and Primary Resident Tax Credit revenue.
- 2** Building-related permits/fees are trending below budget.
- 9-12** Timing issues with budget v actual expenses.
- 17** Timing issue. One-time transfer will be made later in the year.

City of Fargo

Comparative Sales Tax Analysis of All Sales Tax Revenue - ACCRUAL BASIS

Data as of 5/14/2026

Payment Date	Collection Month	County Amount	County Collections	County Growth %	2% Sales Tax			City Total Amount	City Growth %
					PSST Amount	Infra & FC Amount	Infra & FC Collections Total Amount		
			3,548,174.71	11.90%			10,326,611.22	11,617,437.62	8.02%
	Dec-26	-			-	-			
	Nov-26	-			-	-			
	Oct-26	-			-	-			
	Sep-26	-			-	-			
	Aug-26	-			-	-			
	Jul-26	-			-	-			
	Jun-26	-			-	-			
	May-26	-			-	-			
	Apr-26	-			-	-			
	Mar-26	-			-	-			
4/22/2026	Feb-26	1,991,327.23			736,819.60	5,894,556.81			
3/21/2025	Jan-26	1,556,847.48			554,006.80	4,432,054.41			
			23,236,103.87	-0.29%			68,274,579.41	74,935,830.45	-2.22%
2/23/2026	Dec-25	2,153,670.99			814,634.22	6,517,073.77			
1/23/2026	Nov-25	2,416,687.95			869,473.49	6,955,787.93			
12/19/2025	Oct-25	1,397,583.64			528,563.25	4,228,506.01			
11/24/2025	Sep-25	2,379,895.75			836,408.75	6,691,270.01			
10/21/2025	Aug-25	2,281,923.54			835,497.50	6,683,979.99			
9/22/2025	Jul-25	1,796,292.91			622,825.54	4,982,604.32			
8/21/2025	Jun-25	2,270,466.69			803,789.60	6,430,316.85			
7/22/2025	May-25	2,053,576.19			749,363.21	5,994,905.70			
6/20/2025	Apr-25	1,616,213.54			600,695.48	4,805,564.00			
5/21/2025	Mar-25	1,698,986.33				5,424,656.49			
4/23/2025	Feb-25	1,477,568.31				4,523,059.23			
3/21/2025	Jan-25	1,693,238.03				5,036,855.11			
2/21/2025	Dec-24	2,207,030.88	23,304,345.12	0.86%		6,626,714.99	69,824,744.71		0.83%
1/21/2025	Nov-24	2,281,112.22				6,540,733.39			
12/20/2024	Oct-24	1,764,529.62				5,342,358.63			
11/22/2024	Sept-24	2,257,740.11				6,622,406.84			
10/21/2024	Aug-24	2,088,361.27				6,284,633.45			
9/21/2024	July-24	1,746,626.42				5,168,111.30			
8/21/2024	June-24	2,659,707.17				7,859,913.01			
7/22/2024	May-24	1,348,902.41				4,252,926.43			
6/24/2024	Apr-24	1,759,660.73				5,404,517.72			
5/21/2024	Mar-24	2,276,388.27				6,980,911.25			
4/22/2024	Feb-24	1,023,591.77				3,163,097.74			
3/21/2024	Jan-24	1,890,694.25				5,578,419.96			
2023 Collections			23,106,462.71	8.18%			69,250,461.96		4.02%
2022 Collections			21,358,922.89	-2.56%			66,571,120.26		4.28%
2021 Collections			21,920,710.74	31.11%			63,840,810.53		29.90%
2020 Collections			16,719,327.13	0.30%			49,146,842.57		-5.00%
2019 Collections			16,670,136.34	6.04%			51,732,824.69		7.36%
2018 Collections			15,720,221.20				48,185,965.90		
2017 Collections			2,796,024.89						
Totals Since 2019		\$	168,380,430			\$	506,196,018		

Report of Action:
FAHR Meeting of May 18, 2026



- ☐ Purchase Policy
- ☐ Budget Adjustment/Reallocation
- ☐ Personnel Request
- ☒ Other Financial

Department: Health

Description: See attached memo. Health requests approval of a contract amendment with Tyler Technologies to provide Environmental Health software through 12/31/2026 at no net cost to the City.

Net Financial Impact: \$0

At their meeting, FAHR endorsed this request.

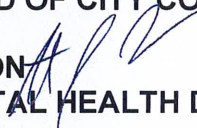
Suggested Motion:

Approve the Amendment between Tyler Technologies Inc and the City of Fargo to provide DHD as a Software as Service to the Environmental Health Division at no net cost through December 31, 2026.



M E M O R A N D U M

TO: FAHR & BOARD OF CITY COMMISSIONERS

FROM: GRANT LARSON 
ENVIRONMENTAL HEALTH DIRECTOR

DATE: MAY 18, 2026

RE: TYLER TECHNOLOGIES INC. CONTRACT AMENDMENT

FUNDS: \$7,500

EXPIRES: DECEMBER 31, 2026

The Environmental Health Division, FCPH, has utilized Tyler Technologies Inc. health inspection and licensing software, referred to as DHD, since Dec. 18, 2019.

Due to the pending termination of the DHD software, on Dec. 31, 2026, the Environmental Health Division began implementation and migration into Tyler's new software solution in February of 2025. We understood this technical process would include hands-on training and many technical decisions, however after six months of engagement it became apparent that the new software did not possess the functionality of the previous version, which is necessary for our department. Due to inadequate functionality for our needs, the new software contract amendment was terminated by the City of Fargo Commission on Oct. 27, 2025.

Currently, the Environmental Health Division is in the process of acquiring a different software company to fulfill the health inspection and licensing documentation. To facilitate this process, the attached supplemental amendment allows the Environmental Health Division to utilize Tyler's DHD software until Dec. 31, 2026.

Cost: Tyler will invoice the City of Fargo **\$7,500** for DHD access, Feb. 1, 2026 to Dec. 31, 2026.

Funding: As stated in the attached amendment, the contract parties memorialize a credit related to the Tyler Enterprise ERP finance project, to satisfy the invoice cost of **\$7,500**.

SUGGESTED MOTION:

Approve the Amendment between Tyler Technologies Inc and the City of Fargo to provide DHD as a SaaS Service to the Environmental Health Division, at no cost, through December 31, 2026.



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the City of Fargo, North Dakota, with offices at 225 4th Street N, Fargo, North Dakota 58102-4809 ("Client").

WHEREAS, Tyler and Client are parties to an agreement dated November 13, 2023 ("Agreement"); and

WHEREAS, Tyler and Client are parties to an amendment dated November 4, 2024 ("2024 Amendment"); and

WHEREAS, Tyler and Client desire to terminate the 2024 Amendment as provided herein.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. The 2024 Amendment will terminate for convenience at 11:59 PM on January 31, 2026. Tyler and Client will have no further rights or responsibilities under the 2024 Amendment as of such date.
2. Tyler will provide DHD as a SaaS Service to Client through December 31, 2026. As outlined on Exhibit A to this Amendment, Tyler will invoice Client \$7,500 in consideration of this DHD commitment for the period from February 1, 2026 through December 31, 2026. To the extent that the parties memorialize a credit related to the Enterprise ERP project, this invoiced amount may be satisfied through use of that credit. Environmental Health SaaS Services will be removed from the Agreement as of February 1, 2026.
3. The following invoiced amounts related to the Environmental Health implementation will be voided:
 - a. 025-0523946: \$800;
 - b. 025-525904: \$100;
 - c. 025-531420: \$6,610;
 - d. 025-532952: \$1,665;
 - e. 025-534029: \$6,855; and
 - f. 025-534609: \$1,400 (\$1,400 has already been credited against this invoice's \$2,800 total)
4. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.

5. Except as expressly indicated in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below. By signing below, the parties agree that this Amendment memorializes the full resolution and final obligations of the parties related to Tyler's provision of Environmental Health to the Client.

Tyler Technologies, Inc.

City of Fargo, North Dakota

By: _____

By: _____

Name: _____

Name: Timothy J. Mahoney

Title: _____

Title: Mayor, City of Fargo

Date: _____

Date: _____

Attest:

By: _____

Name: Angie Bear

Title: Deputy City Auditor

Date: _____



Exhibit A
Investment Summary

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Quoted By:
Quote Expiration:
Quote Name:

Chris Harpenau
9/1/26

Sales Quotation For:

FARGO DEPARTMENT OF HEALTH, ND
GRANT LARSON
1240 25TH ST S
FARGO ND 58103-2367

Tyler SaaS

Description	Term	Monthly Fee	Users/Units	Annual Fee
Enterprise Permitting & Licensing Core Software				
DHD SaaS 2-1-2026 to 12-31-2026		\$ 625	1	\$ 7,500
TOTAL	1.00			\$ 7,500

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 7,500
Total Services	\$ 0	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	\$ 0	\$ 7,500

Report of Action:
FAHR Meeting of May 18, 2026



- ☐ Purchase Policy
- ☒ Budget Adjustment/Reallocation
- ☐ Personnel Request
- ☒ Other Financial

Department: Health

Description: See attached memo. Health requests approval of a contract to award HS GovTech for Environmental Health software beginning in late 2026. Following purchase policy guidelines, Health selected this software as the best fit for their needs. A 2026 budget adjustment is requested for 2026 additional costs of the software configuration, \$37,110.

Net Financial Impact: \$37,110

At their meeting, FAHR endorsed this request.

Suggested Motion:

Approve the recommendation for RFP26033, Health Inspection Software, award to GovTech in the amount of \$95,460, and related budget adjustment for additional 2026 funding of \$37,110 for installation costs.



MEMORANDUM

TO: FAHR & BOARD OF CITY COMMISSIONERS

FROM: GRANT LARSON
[Signature]
ENVIRONMENTAL HEALTH DIRECTOR

DATE: MAY 18, 2026

RE: HEALTH INSPECTION AND LICENSING SOFTWARE SYSTEM

The Environmental Health Division, FCPH, has utilized the same health inspection and licensing software since May of 2006. The inaugural software was developed by Garrison Enterprises Inc which was then purchased by Tyler Technologies Inc in December of 2019. This change in ownership led to a new service agreement between the City of Fargo and Tyler Technologies which was approved by the City of Fargo Commission on Dec. 18, 2019. The change in ownership did not impact the software performance, however, in 2023, Tyler Technologies Inc informed our division that the current software will be terminated on Dec. 31, 2026, due to security issues. At that time, Tyler Technologies Inc also proposed their new upgraded software as a replacement to the legacy software scheduled to sunset at the end of 2026.

Based on this pending termination of the health inspection and licensing software, the Environmental Health Division reviewed City of Fargo options and processes to replace the product with a new software solution. Due to the termination of the current product, our division was informed that a valid option would be to migrate to the new version of Tyler Technologies, without the requirement for an RFP. Since we had no issues with their current software, our division asked them to conduct a demonstration to highlight the upgraded software capabilities. Based on history with the current software, plus the possibilities with their new technology, the Environmental Health Division chose to move forward to implement the new version of the inspection and licensing software. This action led to an amendment to the current Tyler Technologies contract which was approved by the City of Fargo Commission on October 28, 2024.

The Environmental Health Division began implementation and migration into the new software solution in February of 2025. We understood this technical process would include hands-on training and many technical decisions, however after six months of engagement it became apparent that the new software did not possess the functionality of the previous version, which is necessary for our department. Due to inadequate functionality for our needs, the new software contract amendment was terminated by the City of Fargo Commission on Oct. 27, 2025.

Once the contract termination was finalized, the Environmental Health Division began working with the COF IS and Finance Department to choose a new software company utilizing the Request for Proposal (RFP) process. Thirteen individual companies submitted proposals associated with a software solution that met the parameters for health inspection and licensing requirements. The internal selection committee narrowed the field to five, out of the thirteen companies, to provide a demonstration of their software capabilities. The top two companies then provided another demonstration for the entire

Environmental Health Division along with a member from IS and Finance Department. The unanimous



selection was HS GovTech which is a company based out of Charlotte, North Carolina. This decision was based on product demonstrations, cost, software efficiency, estimated implementation timeframe, and positive affirmation from several references.

Cost: The five-year budget to acquire HS GovTech includes:

- **\$95,460 (1st year)** – A one-time first-year fee includes:
 - \$20,460 – Licensing fee
 - \$13,750 – Data conversion fee
 - \$34,450 – Implementation fee
 - \$16,200 – Customization fee
 - \$10,600 – Training fee
- \$20,460 (2nd year) – licensing fee
- \$21,687.60 (3rd year) – licensing fee
- \$22,988.85 (4th year) – licensing fee
- \$24,368.18 (5th year) – licensing fee

Funding:

- **\$210,000** – Budget amount requested, in 2024, to pay Tyler Technologies Inc.
- **\$105,000** – Budget approved for the Tyler Technologies software in 2025
- **-\$62,650** – Fees paid to Tyler Technologies Inc. prior to their contract termination
- **\$42,350** – Difference or remaining balance from 2025 software budget

- **\$95,460** – Budget needed to move forward and implement HS GovTech software in 2026
- **-\$42,350** – Budget surplus from 2025
- **-\$16,000** – 2026 licensing/maintenance software fee withheld from Tyler Technologies
- **\$37,110** – Final funding required to purchase and implement HS GovTech software in 2026

- **Years 2-5 annual licensing fees** – To be paid by IS budget. 2027 IS \$16,000. FCPH \$4460.

- **Note** – Although it is too early to predict the 2026 year-end budget, the Environmental Health Division historically has ended fiscal years with salary savings which may offset the initial cost to move the software project forward in 2026.

The COF budget account number to complete this transaction will be **475-6010-510.74-12.**

SUGGESTED MOTION:

Approve the recommendation for RFP26033, Health Inspection and Licensing Software, award to HS GovTech in the amount of **\$95,460.**

GL/lls

BUDGET ADJUSTMENT REQUEST

This form must be completed for all budget adjustments. Please include this form with any requests submitted to FAHR and Commission. If the requested adjustment is a reallocation of budgeted funds within the same department, the request form can be sent directly to Finance. Please email to: Finance@fargond.gov.

*Finance should review this adjustment request form for validity before it is presented to ensure accuracy. Any budget adjustments that increase expenditures **MUST** be approved by City Commission to be entered.*

DEPARTMENT: Fargo Cass Public Health

REQUESTED BY: Jenn Faul PROJECT NUMBER : HE25

DATE PREPARED: 5/6/2026

DESCRIPTION OF REQUEST: Requesting funding to purchase Environmental Health Division Software HS Gov Tech to replace Tyler. The requested \$37,110 is the remaining amount needed after using the IS Dept budget of 16,000 that would have been set aside for 2026.

REVENUE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
			\$ -
		+	= \$ -
		+	= \$ -
TOTAL REVENUE ADJUSTMENTS:		\$ -	

EXPENSE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
475-6010-510-74-12	\$42,350	\$37,110	= \$ 79,460
			= \$ -
			= \$ -
			= \$ -
			= \$ -
			= \$ -
			= \$ -
		+	= \$ -
		+	= \$ -
		+	= \$ -
TOTAL EXPENSE ADJUSTMENTS:		\$ 37,110	

*PLEASE NOTE: Budget Adjustments that increase expenditures **MUST** be approved by Finance & Commission.*

MONTHLY ALLOCATION (if not evenly over the remaining months of the year)					
Jan	Feb	Mar	Apr	May	June
Jul	Aug	Sep	Oct	Nov	Dec

FINANCE DEPT USE ONLY:	
FAHR REVIEWED ON:	
COMMISSION APPROVED ON:	
ENTERED BY FINANCE:	
Date:	
By:	
BA#	

Report of Action:
FAHR Meeting of May 18, 2026



- ☐ Purchase Policy
- ☐ Budget Adjustment/Reallocation
- ☐ Personnel Request
- ☒ Other Financial

Department: Health
Description: See attached memo. Health requests approval for the purchase of service agreement with Northern Cass Public School.

Net Financial Impact: \$0. Included w/ budget

At their meeting, FAHR endorsed this request.

Suggested Motion:
Approve the purchase of service agreement with Northern Cass Public School for \$60,758.57 for nursing services for the 2026-2027 school year.



M E M O R A N D U M

TO: FAHR & BOARD OF CITY COMMISSIONERS

FROM: JENN FAUL
JF
DIRECTOR OF PUBLIC HEALTH

DATE: MAY 18, 2026

**RE: PURCHASE OF SERVICE AGREEMENT WITH NORTHERN
CASS PUBLIC SCHOOL.
FUNDS: \$60,758.57
EXPIRES: 06/30/2027**

The attached purchase of service agreement is with Northern Cass Public School for \$60,758.57 for nursing services for the 2026-2027 school year.

BUDGET ADJUSTMENT

No budget adjustments.

If you have any questions, please contact me at 241.1380.

Suggested Motion:

Move to approve the purchase of service agreement with Northern Cass Public School.

JF/lls
Attachment



**PURCHASE OF SERVICE AGREEMENT WITH NORTHERN CASS PUBLIC
SCHOOL DISTRICT AND FARGO CASS PUBLIC HEALTH**
NURSING- SCHOOL
TERM: 07/01/2026 TO 06/30/2027 · Page 1 of 8

Whereas, the Northern Cass Public School District hereinafter referred to as District, has agreed to purchase the services described in the "Scope of Service" (Attachment A); and

Whereas, Fargo Cass Public Health, 1240 25th Street South, Fargo, North Dakota 58103-2367 hereinafter referred to as Provider desires to provide the services described in the "Scope of Services" (Attachment A):

Now, therefore the District and the Provider enter into the following:

I. TERMS OF CONTRACT

The term of this contract shall be for the school year 2026-2027, beginning on July 1, 2026, and ending on June 30, 2027. This contract may be renewed for subsequent school years by written agreement of the parties. Provided that either party may terminate this contract at any time upon thirty (30) days written notice to other party.

II. TERMINATION

In the event the agreement is terminated, the termination shall be without prejudice to any obligations or liabilities of either party for services provided prior to such termination.

III. SCOPE OF SERVICE

The Provider agrees to provide services in accordance with documentation in this contract.

IV. COMPENSATION

1. The District agrees to reimbursement for service in accordance with the agreed upon charges in this contract (Attachment B). The billing will occur monthly, at the previously determined rate of 70 percent for the district and 30 percent for the provider. The hours to be billed will include the scheduled nursing time, any annual or sick leave taken by the nursing personnel and holiday pay as determined by the City of Fargo.
2. The provider will attempt to get substitute nursing coverage, when the regularly scheduled nurse is on extended leave.
3. Northern Cass Public School District has requested an increase in school nursing hours over the original 30 hours per week agreement plus an extra 100 hours to use over the school year. Therefore, Northern Cass Public School District agrees to pay 100 percent (salary and benefits) of the school nursing hours in excess of 30 hours per week and the extra 100 hours, including any overtime accrued in lieu of this request. The school nurse rate with salary and benefits will be billed at \$47.85. If additional hours are requested outside of the terms of this agreement by the District it will be subject to staffing availability and operational approval by Provider. Provider shall have no obligation to provide additional hours where doing so would result in overtime, staffing shortages, or disruption of other public health services.
4. Fargo Cass Public Health will be reimbursed at a rate of 70 percent for nurses and aides who take time off during non-scheduled school days, up to two weeks, between August 26, 2026, and May 26, 2027.



**PURCHASE OF SERVICE AGREEMENT WITH NORTHERN CASS PUBLIC
SCHOOL DISTRICT AND FARGO CASS PUBLIC HEALTH**

NURSING- SCHOOL

TERM: 07/01/2026 TO 06/30/2027 · Page 2 of 8

5. Mileage expense for nursing staff and aides to travel between Fargo Cass Public Health and Northern Cass Public School shall be reimbursed at the IRS rate, which is currently at .725 cents per mile, up to a maximum of 500 miles per school year.

V. CHANGES

No change or amendment to this agreement may be made unless made in writing signed by the parties.

VI. NO GRANT OF AUTHORITY TO CONTRACT ON BEHALF OF THE DISTRICT

No part of this agreement shall be construed to grant to the Provider any authority to contract for on behalf of or incur obligations on behalf of the District.

VII. AUTHORITY TO SUBCONTRACT

The Provider may subcontract with qualified providers of services, provided that any subcontract must acknowledge the binding nature of this agreement and incorporate this agreement, together with its attachments. The Provider agrees to be solely responsible for the performance of any subcontractor.

VIII. INDEPENDENT CONTRACTOR

The Provider is performing the duties under this agreement as an independent contractor. No part of this agreement, or the arrangements made by the parties to perform this agreement, shall be construed as creating an employer/employee relationship.

IX. COPYRIGHT

The District reserves the right to copy or reproduce any materials created or produced, by the Provider, in the performance of this agreement except with confidential information.

X. AGREEMENT CONSTITUTES CONTRACT

This agreement shall constitute the entire contract, between the parties, for the performance of the Scope of Service. There are no other agreements, either verbal or written, that alter or affect this agreement.

XI. PROVIDER ASSURANCES

The Provider agrees to comply with the applicable provider Assurances hereto attached, on Attachment C.

XII. INTEGRATION AND MODIFICATION

This contract constitutes the entire agreement between the Provider and the District. No alteration, amendment or modification in the provisions of this agreement shall be effective unless it is reduced to writing signed by the parties and attached hereto.

XIII. COLLATERAL CONTRACTS

Where there exists any inconsistency between this agreement and other provisions of collateral contractual agreements which are made a part of this agreement by reference or otherwise, the provisions of this agreement shall control.

XIV. ACCESS TO RECORDS

Fargo Cass Public Health and the North Dakota State Health Department, and their duly authorized representatives, shall have access to the books, documents, paper and records of the District which are



pertinent, as determined by Fargo Cass Public Health, to this contract for the purpose of audits, examinations, excerpts, billings, and transcripts.

XV. RETENTION OF RECORDS

The Provider agrees to retain financial and program records. The District is responsible for student records including all electronic health information, if applicable, and will follow their own retention policy.

XVI. CONFIDENTIALITY

The Provider will not, except upon the written consent of the recipient's or their responsible parent, guardian, or custodian, use or cause to be used any information concerning such individual for any purpose not directly connected with the District or the Provider's responsibilities with respect to services purchased hereunder. The District acknowledges their role in abiding by the adherence to FERPA regulations relative to educational records confidentiality in order to protect student privacy. The consequences of failing to comply with FERPA must be borne by the School District and not Fargo Cass Public Health.

XVII. APPLICABLE LAW

This agreement shall be governed by and construed in accordance with the laws of the State of North Dakota.

XVIII. CAPTIONS

The captions or heading in this agreement are for convenience only and in no way define, limit, or describe the scope of intent of any provisions of this agreement.

XIX. EXECUTION AND COUNTERPARTS

This agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one of the same instrument.

XX. AMENDMENTS

The terms of this agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by the parties.

XXI. NOTICES

All notices, certificates or other communications shall be sufficiently given when delivered or mailed, postage prepaid, to the parties at their respective places of business as set forth in the preamble to this agreement or at a place designated hereafter in writing by the parties.

XXII. SUCCESSORS IN INTEREST

The provisions of this agreement shall be binding upon and shall ensure to the benefit of the parties hereto, and their respective successors and assigns.

XXIII. SEVERABILITY

The parties agree that any term or provision of this contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be invalid.



**PURCHASE OF SERVICE AGREEMENT WITH NORTHERN CASS PUBLIC
SCHOOL DISTRICT AND FARGO CASS PUBLIC HEALTH**

NURSING- SCHOOL

TERM: 07/01/2026 TO 06/30/2027 · Page 4 of 8

XXIV. WAIVER

The failure of the District to enforce any provisions of this contract shall not constitute a waiver by the District of that or any other provision.

XXV. MERGER CLAUSE

This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms of this agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change, if made, shall be effective only in modification or change, if made, shall be effective only the specific instance and for the specific purpose given. There are no understandings, agreements, or representatives, oral or written, not specified herein regarding this agreement. Provider, by the signature below of its authorized representative, hereby acknowledges that the Provider has read this agreement, understands it and agrees to be bound by its terms and conditions.

XXVI. INDEMNIFICATION AND HOLD HARMLESS

The District hereby agrees to indemnify and hold the Provider, its officers, agents, employees, and members, harmless from any and all claims, demands and causes of action which may be asserted against the Provider as a result of the rendering of any of the services by the Provider which are described in this Agreement. The obligation of the District under the terms of this provision shall include the duty to provide a legal defense of such claims; provided that this provision shall not be construed to require reimbursement of any legal expenses incurred by the District, without prior written approval of the District.

XXVII. COMPLIANCE WITH LAWS

The Provider shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this agreement.

XXVIII. NON- DISCRIMINATION

The Provider makes available all services and assistance without regard to race, color, national origin, religion, age, sex, or handicap, and is subject to Title VI of the Civil Rights Act of 1964. Section 504 of the Rehabilitation Act of 1975 as amended. Persons who contract with or receive funds to provide services for Provider are obligated to abide by the provisions of their federal laws. Questions concerning the contractor's or provider's obligations under these acts may be directed to the Provider's representative as set forth in the signature block of this agreement, at the address established in the agreement, or the Branch Chief, Officer for Civil Rights, Region VIII, Federal Office Building, 1961 Stout Street, Denver, Colorado 82094.

XXIX. FORCE MAJEURE

Neither party shall be liable for delay or failure in performance caused by events beyond its reasonable control, including natural disasters, severe weather, fire, flood, war, terrorism, labor disputes, governmental action, or public health emergencies. The affected party shall give prompt notice and shall resume performance as soon as reasonably practicable.



**PURCHASE OF SERVICE AGREEMENT WITH NORTHERN CASS PUBLIC
SCHOOL DISTRICT AND FARGO CASS PUBLIC HEALTH**
NURSING- SCHOOL
TERM: 07/01/2026 TO 06/30/2027 · Page 5 of 8

SERVICES PROVIDED: See Attachment A (Goals and Objectives)

REIMBURSEMENT: See Attachment B (Budget)

PROVIDER ASSURANCES: See Attachment C (Provider Assurances)

PROVIDER- FARGO CASS PUBLIC HEALTH

NORTHERN CASS PUBLIC SCHOOL DISTRICT

Jenn Faul 05/07/2026
Jenn Faul, Director of Public Health Date

Terry Baesler 5-7-26
Terry Baesler, Superintendent Date

Timothy J. Mahoney, Mayor, City of Fargo Date

ATTEST:

Angie Bear, Deputy City Auditor



**ATTACHMENT A
SCHOOL HEALTH PROGRAM
A COLLABORATIVE PROGRAM BETWEEN
NORTHERN CASS PUBLIC SCHOOL DISTRICT AND FARGO CASS PUBLIC HEALTH**

PURPOSE: The purpose of this partnership is to share expertise, time, energy, and economic resources to coordinate and provide a comprehensive health program in our school community.

GOALS: The goal of this program is to provide Public Health School Nurse services and/or Nurse Aide services to all components of the Northern Cass Public School District health program: education, environment and services.

- A. Improve the student and family access to community health services.
- B. Improve the early identification, referral, and follow-up of students experiencing unresolved health problems.
- C. Determine the current compliance rate for follow-up on health screening results and on immunization requirements.
- D. Improve the students' access to basic health services at school for first aid symptom management and medications.

OBJECTIVES:

The Public Health School Nurse is a liaison between education and health care and will provide a link between the school, home and community. The nurse will:

- A. Manage health care in the school health program**
The nurse will participate in planning, implementation, and evaluation of the program.
- B. Deliver health services**
The nurse will deliver health services to the client system using systematic processes to assess needs, plan interventions, and evaluate outcomes so that high-level wellness can be achieved. The nurse will also monitor follow-through related to health referrals. The nurse aide will deliver health services primarily focused on first aid, medication administration or emergencies. The nurse aide will work in conjunction with the nurse assigned to that building and will be supervised by that nurse.
- C. Advocate for the health rights of children**
The nurse will act as an advocate for the health rights of children and their families both within the school and between the school and community.
- D. Provide health consult for individuals and groups**
The nurse will provide health counseling and guidance for the client system on an individual basis or within a group setting.
- E. Provide health education**
The nurse will participate in health education program activities for children, youth, school personnel, and the community.



**PURCHASE OF SERVICE AGREEMENT WITH NORTHERN CASS PUBLIC
SCHOOL DISTRICT AND FARGO CASS PUBLIC HEALTH**
NURSING- SCHOOL
TERM: 07/01/2026 TO 06/30/2027 · Page 7 of 8

**ATTACHMENT B
2026-2027
SCHOOL HEALTH SERVICES BUDGET**

SCHOOL NURSING BUDGET PROPOSAL FOR 7-1-2026 to 6-30-2027

NURSING COVERAGE- Northern Cass at 70% and FCPH at 30%

<u>Staff</u>	<u>Hours/week</u>	<u>Weeks</u>	<u>Hourly compensation</u>	<u>Total</u>
Nurse	30	35	\$ 47.85	\$ 50,242.50
	30	2	\$ 47.85	\$ 2,871.00
RN ADMINISTRATION COST	36 hours per budget year		\$ 66.83	\$ 2,405.88
			Sub-total	\$ 55,519.38
			Northern Cass @ 70%	\$ 38,863.57
			FCPH @ 30%	\$ 16,655.81
Additional Hours at 100%	10	35	\$ 47.85	\$ 16,747.50
Additional Hours at 100%	100 hours/year		\$ 47.85	\$ 4,785.00
Mileage	Up to 500 miles/year		\$ 0.725	\$ 362.50
			Northern Cass at 100%	\$ 21,895.00
NORTHERN CASS TOTAL				\$ 60,758.57
FCPH TOTAL				\$ 15,554.52

NOTE: TOTAL COST FOR FCPH 7-1-2026 TO 6-30-2027 = \$15,554.52



**ATTACHMENT C
PROVIDER ASSURANCES**

- A.** All licensing or other standards required by Federal and State Law and regulations and by ordinance of the City and county in which the services purchased hereunder are provided will be complied with in full for the duration of this contract.
- B.** No qualified person(s) shall be denied services purchased hereunder, or be subjected to discrimination, because of race, religion, color, national origin, sex, age, or handicap.
- C.** The Provider will abide by the provisions of Title VII of the Civil Rights Act of 1964 (42 USC 2000C) which prohibits discrimination against any employee or applicant for employment because of race, religion, color, national origin, sex, age, or handicap. In addition, the Provider agrees to abide by Executive Order 11246, as amended by Executive Order No. 11375, which prohibit discrimination because of sex.
- D.** The Provider will comply with Section 504 of the Rehabilitation Act of 1973, as amended, and all requirements imposed by and pursuant to regulations promulgated thereunder to the end that no otherwise qualified handicapped individual shall, solely by reason of their handicap, be excluded from participation in, be denied benefits of or be subjected to discrimination under any program in the provision of services under this agreement.
- E.** The Provider will not, except upon the written consent of the affected individual or their responsible parent, guardian or custodian, use or cause to be used, any information concerning such individual for any purpose not directly connected with Board or the Provider's responsibilities with respect to services purchased hereunder.
- F.** Unless otherwise authorized by federal law, the charges to be made by the Provider do not include costs financed by federal monies other than those generated by this agreement.
- G.** The Provider shall not assign this agreement.
- H.** Provider assures that the sources from which it purchases goods and services used for the provision of the services described in the agreement will conform to applicable provisions of Executive Order 11346, Equal Opportunity.

Report of Action:
FAHR Meeting of May 18, 2026



- ☐ Purchase Policy
- ☒ Budget Adjustment/Reallocation
- ☐ Personnel Request
- ☐ Other Financial

Department: FARGODOME

Description: See attached Memo. FARGODOME requests approval of a 2026 capital budget adjustment for \$82,000 for sidewalk repair and replacement to be funded out the FARGODOME Permanent Fund.

Net Financial Impact: \$82,000

At their meeting, FAHR endorsed this request.

Suggested Motion:

Approve the recommendation for a 2026 FARGODOME capital budget adjustment of \$82,000 for sidewalk repair and replacement at FARGODOME funded out of the FARGODOME permanent fund.



May 12, 2026

Fargo City Commission
200 3rd Street North
Fargo, ND 58102

RE: COF Project # SR-26-A1– FARGODOME Sidewalk Repair

Commissioners:

FARGODOME staff has been working with the Engineering department to complete necessary sidewalk repairs around areas outside of FARGODOME. Currently, the sidewalk on the southeastern side of the FARGODOME leading to the main lobby is being targeted and in need of repair.

Utilizing City of Fargo Engineering Department's agreement with Rock Solid Concrete & Border States Paving (SR-26-A1), FARGODOME would like to proceed with the work to repair the areas identified on the following pages. This work includes cutting & removing the existing concrete – roughly 5,100 square feet, and replacing with 6" reinforced concrete in these areas. The cost estimate for this work to be completed through the Engineering department is just under \$82,000.

Suggested Motion:

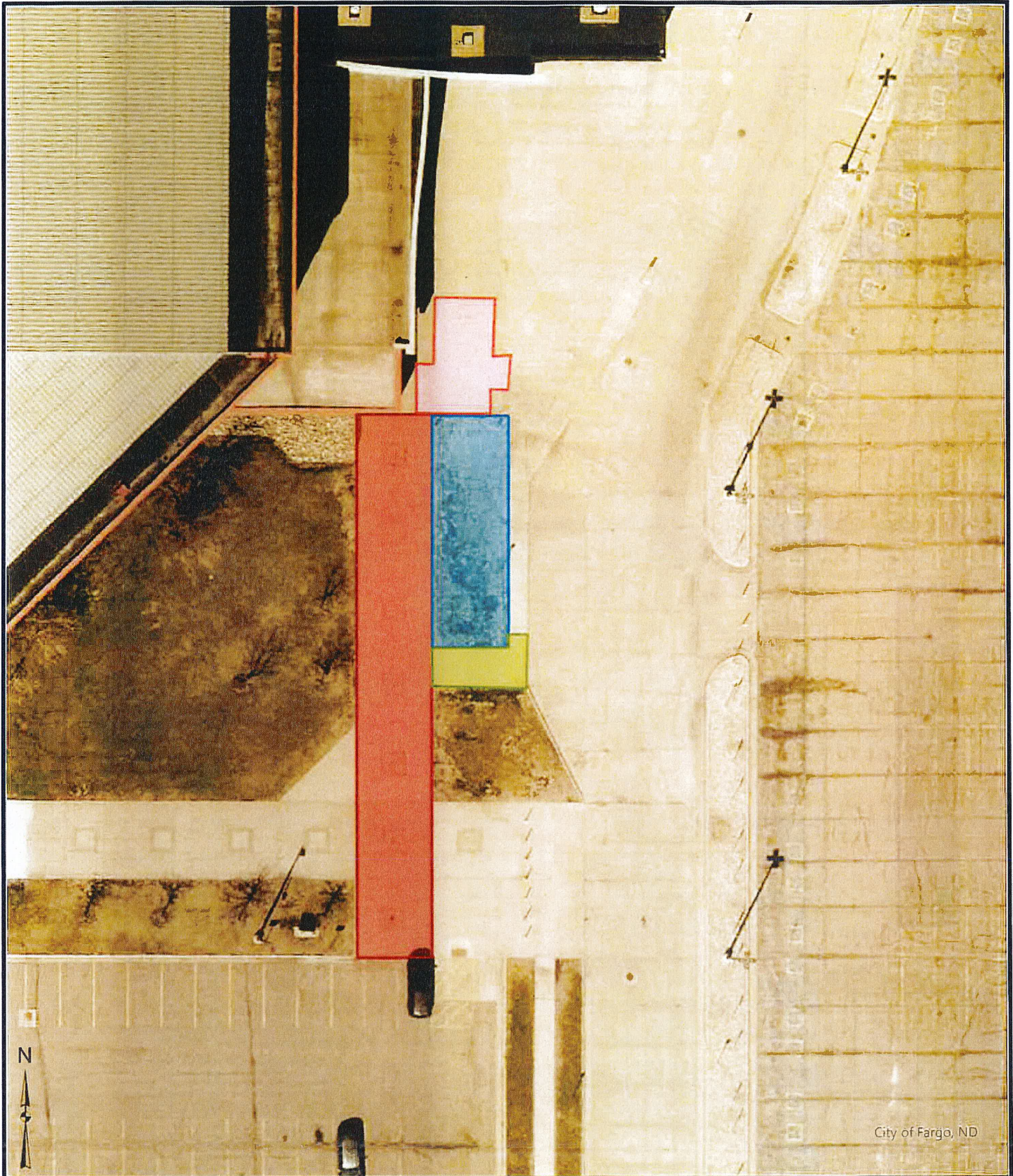
Approve the recommendation for a 2026 FARGODOME capital budget adjustment of \$82,000 for sidewalk repair and replacement at FARGODOME funded out of the FARGODOME Permanent Fund

Thank you for your consideration of this matter.

Respectfully Submitted,

Rob Sobolik
General Manager, FARGODOME

PARCEL NO			01-3500-01270-000
ADDRESS			1800 UNIVERSITY DR N
OWNER			NDSU
R&R 6" SIDEWALK			313.3333333
UNIT \$			\$128.00
TOTAL \$			\$40,106.67
TOTAL \$ WITH MARK UP 21%			\$48,529.07
F&I 6" SIDEWALK			135.5555556
UNIT \$			\$74.10
TOTAL \$			\$10,044.67
TOTAL \$ WITH MARK UP 21%			\$12,154.05
R&R 6" SIDEWALK			34.44444444
UNIT \$			\$128.00
TOTAL \$			\$4,408.89
TOTAL \$ WITH MARK UP 21%			\$5,334.76
ADA Panels			32
UNIT \$ PER SF			\$62.00
TOTAL \$			\$1,984.00
TOTAL \$ WITH MARK UP 21%			\$2,400.64
SOUTH SIDE OF FARGODOME			
(FREE AREA (NEW WALK 6' X 20'))			
MAIN SIDEWALK 143' X 20'			
(FREE AREA (NEW WALK 6' X 20'))			
SIDEWALK / ADA 26' X 10'			
TRANSITION PANEL 5' X 10'			
Total with out Mark up			\$66,499.78
Total Cost 21% Mark up			\$80,464.73
(Tie in clean up 20' x 30') -Cracked Panels North End)			
R&R 6" SIDEWALK			66.66666667
UNIT \$			\$128.00
TOTAL \$			\$8,533.33
TOTAL \$ WITH MARK UP 21%			\$10,325.33
NOTE: **Includes Mark up of 21%			
AREA OF CONCERN			20'X 5'
R&R 6" SIDEWALK			11.11111111
UNIT \$			\$128.00
TOTAL \$			\$1,422.22
TOTAL \$ WITH MARK UP 21%			\$1,720.89



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

FARGODOME SOUTHSIDE

1:564

8/19/2025 12:08 PM

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features

THE CITY OF
Fargo
FAR MORE

BUDGET ADJUSTMENT REQUEST

This form must be completed for all budget adjustments. Please include this form with any requests submitted to FAHR and Commission. If the requested adjustment is a reallocation of budgeted funds within the same department, the request form can be sent directly to Finance. Please email to: Finance@fargond.gov.

*Finance should review this adjustment request form for validity before it is presented to ensure accuracy. Any budget adjustments that increase expenditures **MUST** be approved by City Commission to be entered.*

DEPARTMENT: FARGODOME

REQUESTED BY: Rob Sobolik

PROJECT NUMBER : SR-26-A1

DATE PREPARED: 5/12/2026

DESCRIPTION OF REQUEST:

Repair large areas of sidewalk on SE corner of FARGODOME entry working with CoF Engineering and utilizing their contractor

NOTE: if relevant, please identify the appropriate fiscal year in the description

REVENUE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
		= \$	-
		= \$	-
	+	= \$	-
	+	= \$	-
TOTAL REVENUE ADJUSTMENTS:		\$	-

EXPENSE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
570-7003-461.74-10 Capital Outlay		\$ 82,000	= \$ 82,000
		= \$	-
	+	= \$	-
	+	= \$	-
	+	= \$	-
	+	= \$	-
	+	= \$	-
TOTAL EXPENSE ADJUSTMENTS:		\$ 82,000	

PLEASE NOTE: Budget Adjustments that increase expenditures **MUST** be approved by Finance & Commission.

MONTHLY ALLOCATION (if not evenly over the remaining months of the year)					
Jan	Feb	Mar	Apr	May	June
Jul	Aug	Sep	Oct	Nov	Dec

FINANCE DEPT USE ONLY:

FAHR REVIEWED ON: _____

COMMISSION APPROVED ON: _____

ENTERED BY FINANCE:

Date: _____

By: _____

BA# _____

Report of Action:
FAHR Meeting of May 18, 2026



- ☐ Purchase Policy
- ☒ Budget Adjustment/Reallocation
- ☐ Personnel Request
- ☐ Other Financial

Department: Finance/Fire
Description: See attached Memo. Finance prepared a budget adjustment and interfund loan agreement to record the land parcel purchase approved by City Commission on May 11 for a fire training facility funded by the Public Safety Sales Tax.

Net Financial Impact: \$0

At their meeting, FAHR endorsed this request.

Suggested Motion:

Approve an interfund loan agreement between Funds 226 and 227, along with the required budget adjustments to accommodate the purchase of the parcel of land.



FINANCE OFFICE
225 4th Street North
Fargo, ND 58102
Phone: (701) 241-1333
www.FargoND.gov

TO: Board of Commissioners

FROM: Susan Thompson, Director of Finance

RE: Budget Adjustment Request

DATE: May 15, 2026

Finance requests a budget adjustment to account for the \$3.025M purchase of land for a Fire Department training facility, as approved by City Commission at the meeting on May 11 (Agenda C#15) . Additionally, we request approval of the attached interfund loan agreement governing the shift of public safety sales tax among related funds.

Following the sales tax allocations and related expenses as approved through the Public Safety Sales Tax Plan, Fund 227 (Facility Set-Aside) has accumulated \$1.055M to date. Additionally, Fund 226 has accumulated \$2.989M from intentional to-date underspend of sales tax revenue, which will eventually fund annual overspends estimated in later years. The purchase price of \$3.025 M will be transferred from Public Safety Sales Tax Funds 226/227 to Capital Projects Fund 475 for the purchase of the parcel. Future planned Facility Set-Asides to Fund 227 will be reduced, with funds retained within Fund 226, until the interfund loan from Fund 226 is repaid as per the attached agreement and schedule.

Suggested Motion:

Approve an interfund loan agreement between Funds 226 and 227, along with the required budget adjustments to accommodate the purchase of the parcel of land.

BUDGET ADJUSTMENT REQUEST

This form must be completed for all budget adjustments. Please include this form with any requests submitted to FAHR and Commission. If the requested adjustment is a reallocation of budgeted funds within the same department, the request form can be sent directly to Finance. Please email to: Finance@fargond.gov.

Finance should review this adjustment request form for validity before it is presented to ensure accuracy. Any budget adjustments that increase expenditures **MUST** be approved by City Commission to be entered.

DEPARTMENT: Fire

REQUESTED BY: Finance

PROJECT NUMBER : _____

DATE PREPARED: 5/15/2026

DESCRIPTION OF REQUEST:

NOTE: if relevant, please identify the appropriate fiscal year in the description

Budget adjustment to facilitate purchase of land for Fire Training facility, as approved by 5/11/2026 City Commission

REVENUE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
475-0000-391.20-05 Transfer In from Spec Rev		\$ 3,025,000 =	\$ 3,025,000
		= \$	-
	+	= \$	-
	+	= \$	-
TOTAL REVENUE ADJUSTMENTS:		\$ 3,025,000	

EXPENSE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
226-9001-555.90-40 Transfer Out to Capital Fund	\$ -	\$ 2,000,000 =	\$ 2,000,000
227-9001-555.90-40 Transfer Out to Capital Fund		\$ 1,025,000 =	\$ 1,025,000
	+	= \$	-
	+	= \$	-
	+	= \$	-
	+	= \$	-
	+	= \$	-
TOTAL EXPENSE ADJUSTMENTS:		\$ 3,025,000	

PLEASE NOTE: Budget Adjustments that increase expenditures **MUST** be approved by Finance & Commission.

MONTHLY ALLOCATION (if not evenly over the remaining months of the year)					
Jan	Feb	Mar	Apr	May	June
Jul	Aug	Sep	Oct	Nov	Dec

FINANCE DEPT USE ONLY:

FAHR REVIEWED ON: _____

COMMISSION APPROVED ON: _____

ENTERED BY FINANCE: Date: _____

By: _____

BA# _____



FINANCE OFFICE
225 4th Street North
Fargo, ND 58102
Phone: (701) 241-1333
www.FargoND.gov

TO: Board of City Commission

FROM: Susan Thompson, Director of Finance

RE: Interfund Loan – Public Safety Sales Tax

DATE: May 15, 2026

To accommodate the purchase of land for the development of a Fire training facility, the City Commission approves an interfund loan of \$2 million between Fund 226 Public Safety Sales Tax (PSST) and Fund 227 Facility Set Aside.

Planned annual transfers from Fund 226 PSST to Fund 227 Facility Set Aside will be reduced by \$400,000 per year for five years until the \$2 million in interfund loan proceeds have been reinstated within Fund 226. As these two funds are related, loan activity will be non-interest bearing and repayments may be accelerated as cashflow allows.

The attached Public Safety Sales Tax schedule depicts the anticipated flow of funds.

Public Safety Sales Tax

Original Plan as Approved by Commission on 5/27/25

Approved by voters in Nov 2024. Tax went into effect on April 1st, 2025, with collections starting in July of 2025. The tax will expire on March 31, 2025.

	Growth/Assumpti	2025	2026	2027	2028	2029	2030
REVENUE							
EST PSST REV - 2% growth	2.00%	\$ 6,500,000	\$ 8,670,000	\$ 8,843,400	\$ 9,020,268	\$ 9,200,673	\$ 9,384,687
Set Aside for Capital Purchases (if growth is >= 2%)							
Net to be Distributed		6,500,000	8,670,000	8,843,400	9,020,268	9,200,673	9,384,687
FIRE							
General Fund							
Personnel							
Pay Plan current yr - using JMC MRA Option 2 @ 3% 2025= 6mos; 2026 12 mos x 1.03 (JMC assume 50/50 split of who is stepped out/not)		542,790	1,145,286				
Pay Plan - Ongoing annual costs (JMC assume 50/50 split of who is stepped out and who is not) : 50% at 8% incr; 50% at 3% incr	50/50			1,208,277	1,274,732	1,344,842	1,418,808
New Personnel - ct yr cost - SEE SHEET (2025 @ 1/2 YEAR)		21,155	765,465	117,718	-	-	-
All PY "New Personnel" - SEE SHEET		-	51,692	754,070	924,671	998,644	1,078,536
Total Personnel Expenses		563,945	1,962,443	2,080,064	2,199,402	2,343,486	2,497,344
Existing Debt Service (approx 50% fire; adj at S7 payoff) - adj down to 20% Rev		-	-				
"Other ongoing operating expense"		-	246,000	240,000	233,880	227,638	183,770
Total General Fund Transfer		563,945	2,208,443	2,320,064	2,433,282	2,571,124	2,681,114
Capital Equipment Fund							
Support Capital 475 - avg fire exp at 50% - annual growth tied to sales tax growth (2%)	2.00%		625,000	637,500	650,250	663,255	676,520
FACILITIES - STATION ALERT UPGRADES		350,000					
FACILITIES - FACILITIES MASTER PLAN		250,000					
Total Capital Equipment Fund Transfer		600,000	625,000	637,500	650,250	663,255	676,520
Public Safety Sales Tax Reserve Fund 227							
Facility Reserve - future planning of stations or improvements		949,196	638,447	852,100	902,488	939,584	988,359
Total Fire Expenses		\$ 2,113,140	\$ 3,471,890	\$ 3,809,665	\$ 3,986,021	\$ 4,173,963	\$ 4,345,993
* Accumulated PSST Fund 227							
Annual Allocation		\$ 949,196	\$ 638,447	\$ 852,100	\$ 902,488	\$ 939,584	\$ 988,359
Cash Out for Training Facility		\$ -	\$ (1,000,000)	\$ 637,500	\$ 650,250	\$ 663,255	\$ 676,520
Cash Out to PSST 226 for repayment		\$ -	\$ (400,000)	\$ (400,000)	\$ (400,000)	\$ (400,000)	\$ (400,000)
Annual Net		\$ 949,196	\$ (761,553)	\$ 237,500	\$ 250,250	\$ 263,255	\$ 276,520
Net Accumulated Fund 227		\$ 949,196	\$ 187,643	\$ 425,143	\$ 675,393	\$ 938,648	\$ 1,215,168
POLICE							
General Fund							
Personnel							
Pay Plan current yr - using JMC MRA Option 2 @ 3% 2025= 6mos; 2026 12 mos x 1.03		603,992	1,274,423				
Pay Plan - Ongoing annual costs (JMC assume 50/50 split of who is stepped out and who is not)	50/50			1,357,261	1,445,483	1,539,439	1,639,502
New Personnel - ct yr cost - SEE SHEET (2025 @ 1/2 YEAR)		40,619	1,001,914	86,773	-	-	-
All PY "New Personnel" - SEE SHEET		-	72,443	999,731	1,156,564	1,249,090	1,349,017
Total Personnel Expenses		644,611	2,348,780	2,443,765	2,602,047	2,788,528	2,988,519
Existing Debt Service (approx 50% police) - adj down for to 20% Rev		-	-				
"Other ongoing operating expense"		-	246,000	240,000	233,880	227,638	183,770
Axon One - AI subscription		250,000	200,000	200,000	200,000	200,000	200,000
Axon - Body Worn Cameras (2026 = \$4M; 5 yr w/ 25% increase at renewal)		-	800,000	800,000	800,000	800,000	800,000
Flock - Perigrine Sytem flat rate		141,500	141,500	141,500	141,500	141,500	141,500
Total General Fund Transfer		1,036,111	3,736,280	3,825,265	3,977,427	4,157,666	4,313,789
Capital Equipment Fund							
Support Capital 475 - avg pd exp at 50% - annual growth tied to sales tax growth (2%)	2.00%	-	875,000	892,500	910,350	928,557	947,128
Gas Masks		-	-	25,000	-	-	30,000
MVB (Barriers) = assume 3%/yr increase		372,416	-	197,548	-	-	-
Various small \$ \$50,000		50,000	-	-	-	-	-
Vehicles for new Officers - 1 vehicle per 3 new officers. Ongoing expense: new vehicle rotation (4 years) - first		-	262,650	-	-	-	295,615
Total Capital Equipment Fund Transfer		422,416	1,137,650	1,115,048	910,350	928,557	1,272,743
Public Safety Sales Tax Reserve Fund							
Facilities - no specific projects		-	-	-	-	-	-
Total Police Expenses		\$ 1,458,527	\$ 4,873,930	\$ 4,940,313	\$ 4,887,777	\$ 5,086,223	\$ 5,586,532
ANNUAL EXPENSE		\$ 3,571,667	\$ 8,345,820	\$ 8,749,978	\$ 8,873,798	\$ 9,260,187	\$ 9,932,525
REVENUE OVER/UNDER EXPENSE		\$ 2,928,333	\$ 324,180	\$ 93,422	\$ 146,470	\$ (59,513)	\$ (547,838)
Annual Fund Activity		\$ 2,928,333	\$ 324,180	\$ 93,422	\$ 146,470	\$ (59,513)	\$ (547,838)
Interfund Loan to 227		-	(2,000,000)	-	-	-	-
Repayment from Fund 222 to Fund 226		-	400,000	400,000	400,000	400,000	400,000
Net Balance - Fund 226		\$ 2,928,333	\$ (1,275,820)	\$ 493,422	\$ 546,470	\$ 340,487	\$ (147,838)
		\$ 2,928,333	\$ 1,652,513	\$ 2,145,935	\$ 2,692,406	\$ 3,032,892	\$ 2,885,054

BUDGET ADJUSTMENT REQUEST

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*Finance should review this adjustment request form for validity before it is presented to ensure accuracy. Any budget adjustments that increase expenditures **MUST** be approved by City Commission to be entered.*

DEPARTMENT: Fire

REQUESTED BY: Finance

PROJECT NUMBER :

DATE PREPARED: 5/15/2026

DESCRIPTION OF REQUEST:

NOTE: if relevant, please identify the appropriate fiscal year in the description

Budget adjustment to facilitate purchase of land for Fire Training facility, as approved by 5/11/2026 City Commission

REVENUE ACCOUNT NUMBER:	CURRENT BUDGET	REQUESTED ADJUSTMENT	NEW BUDGET
	+		= \$ -
	TOTAL REVENUE ADJUSTMENTS: \$ -		

[illegible]

PLEASE NOTE: Budget Adjustments that increase expenditures MUST be approved by Finance & Commission.

MONTHLY ALLOCATION (if not evenly over the remaining months of the year)					
Jan	Feb	Mar	Apr	May	June
Jul	Aug	Sep	Oct	Nov	Dec

FINANCE DEPT USE ONLY:

FAHR REVIEWED ON: _____

COMMISSION APPROVED ON:

ENTERED BY FINANCE: *Date:*

By: _____

BA#