

REPORT OF ACTION

PUBLIC WORKS PROJECTS EVALUATION COMMITTEE

Project No. MS-25-A0

Type: Contract Amendment #1

Location: Former Mid-America Steel Site

Date of Hearing: 7/27/2026

<u>Routing</u>	<u>Date</u>
City Commission	8/3/2026
PWPEC File	X
Project File	Tom Knakmuhs

The Committee reviewed the accompanying correspondence from City Engineer, Tom Knakmuhs, regarding Contract Amendment #1 in the amount of \$2,200.00 for additional work.

Staff is recommending approval of Contract Amendment #1 in the amount of \$2,200.00, bringing the total contract amount to \$42,200.00.

On a motion by Brenda Derrig, seconded by Susan Thompson, the Committee voted to recommend approval of Contract Amendment #1 to SRF Consulting.

RECOMMENDED MOTION

Concur with the recommendations of PWPEC and approve Contract Amendment #1 in the amount of \$2,200.00, bringing the total contract amount to \$42,200.00 to SRF Consulting.

PROJECT FINANCING INFORMATION:

Recommended source of funding for project: Riverfront TIF

Developer meets City policy for payment of delinquent specials
Agreement for payment of specials required of developer
Letter of Credit required (per policy approved 5-28-13)

Yes	No
N/A	
N/A	
N/A	

COMMITTEE

Josh Bosch, Mayor
Nicole Crutchfield, Director of Planning
Gary Lorenz, Fire Chief
Brenda Derrig, Assistant City Administrator
Ben Dow, Director of Operations
Tom Knakmuhs, City Engineer
Susan Thompson, Finance Director

Present	Yes	No	Unanimous
☐	☐	☐	☒
☒	☒	☐	Mark Williams
☒	☒	☐	
☒	☒	☐	
☒	☒	☐	
☒	☒	☐	

ATTEST:

C: Kristi Olson


Tom Knakmuhs, P.E.
City Engineer

Memorandum

To: Members of PWPEC
From: Tom Knakmuhs, City Engineer
Date: July 22, 2026
Re: Project No. MS-25-A0 - Contract Amendment #1 with SRF Consulting for Former Mid-America Steel Site

Background:

On June 2, 2025, the Public Works Projects Evaluation Committee (PWPEC) approved Step 1 of 4 with SRF Consulting (SRF) for work related to site improvements at the Former Mid-America Steel site. The approved scope of services was limited to \$40,000 and included due diligence, coordination, and planning.

In late June, the U.S. Environmental Protection Agency (EPA) encouraged the City to apply for a Land Revitalization Technical Assistance (LRTA) project for the Former Mid-America Steel site. Because the application required a very short turnaround, the City requested SRF's assistance in gathering information and preparing the application, which was submitted on July 10.

The attached contract amendment increases SRF's scope of services by \$2,200, resulting in a revised contract amount of \$42,200.

Additionally, the City has been notified by the EPA that its LRTA application was approved.

Recommended Motion:

Approve Contract Amendment #1 with SRF Consulting in the amount of \$2,200, increasing the total contract amount to \$42,200.

TAK/klb

Attachment:
Contract Amendment #1 – EPA LRTA Application Assistance (SRF Consulting)



SRF 14923.00

July 22, 2026

Tom Knakmuhs – City Engineer
City of Fargo
225 4th Street North
Fargo, ND 5810
TKnakmuhs@FargoND.gov

Subject: **Contract Amendment #01 – EPA LRTA Letter Assistance
Former Mid-America Steel Site - Fargo, ND (MS-25-A0)**

Dear Tom Knakmuhs:

Based on your request, SRF Consulting Group, Inc. (SRF) is pleased to submit this amendment to provide professional services, as described below. This amendment adheres to the terms and conditions per the original contract, noted per the **SRF Proposal for Engineering Professional Services involving – Former Mid-America Steel Site, Fargo, ND, dated May 15, 2025, (fully authorized on 06-23-2025).**

Contract Amendment #01 – EPA LRTA Letter Assistance

Amendment Scope

- Scope
 - EPA LRTA Letter Assistance
 - *Overview* – City of Fargo has received a request from the United States Environmental Protection Agency (EPA) involving some potential assistance through their Land Revitalization Technical Assistance (LRTA) program. Due to SRF's (and Braun) project experience, it was more applicable to have SRF provide a letter response to better summarize the project and the technical assistance request response. The City would use this letter to supplement further communication to the EPA on the subject.
 - *Communications* – Provide email, phone, and meeting communication with city staff to assess and understand the requested items and info in the response letter.
 - *Letter Assistance* – Provide a letter on SRF letterhead providing responses to EPA on the LRTA program.
 - *Assumptions* – As listed below:
 - City to provide final letter and communications with United States Environmental Protection Agency.

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- Services and fees as stated in this document, SRF has the right to increase fee for additional services as approved by owner.
- *Invoicing* – SRF to invoice per standard monthly invoicing.
- *Expenses* – No expenses.
- *Deliverables* – Letter to the City providing response to the EPA inquiries, in both PDF and DOC electronic file format.
- *Budget Fee and Hours* – Includes up to 9 total hours, with fee listed in the table below.

Amendment Schedule

- July 2026

Amendment Fee Summary

Amendment #1 – EPA LRTA Letter Assistance summary is as follows (with current budget):

Task	Current Contract	Change (Amendment 1)	Total Revised Contract Amount
Meetings	\$10,000	\$0	\$10,000
Project Planning	\$15,300	\$0	\$15,300
Expenses	\$100	\$0	\$100
Subconsultant (Braun)	\$14,600	\$0	\$14,600
EPA LRTA Letter Assistance	\$0	\$2,200	\$2,200
Totals	\$40,000	\$2,200	\$42,200

Contract Summary

The overall project financial contractual summary is as follows:

Amendment #1 – EPA LRTA Letter Assistance	\$ 2,200
<u>Original Contract (Previous)</u>	<u>\$ 40,000</u>
Total Authorized Amount	\$ 42,200

Acceptance

A signed copy of this amendment, mailed or emailed to our office, will serve as acceptance of these additional services. The team is led by Paul Schroeder-Project Manager. Please feel free to contact me at 763.249.6796 or pschroeder@srfconsulting.com, if you have any questions.

Sincerely,

SRF CONSULTING GROUP, INC.



Paul D. Schroeder, PLA, ASLA, LEED AP
Project Manager – Site Development



Scott Harmstead, AICP
Director – North Dakota

Approved (City of Fargo)

(signature)

Name _____

Title _____

Date _____

This cost proposal is valid for a period of 90 days. SRF reserves the right to adjust its cost estimate after 90 days from the date of this proposal.